



1157 Oak Street

Phone: 614-228-1939

Columbus, OH 43205

Fax: 614-224-6575

MANAGEMENT FEES:

- 7% of all rents collected*
- New lease fee: 50% of 1st month's rent (good for 1 year, if tenant is replaced during the same year, there will be no additional fee)
- If we do not manage the property, the new lease fee will cost a full month's rent
- Generic ads in various local newspapers placed at our expense
- Ads for a particular address placed at owner's expense
- Lease renewal – no charge
- Administrative fee charged yearly and based on number of units (ex: out of town owner with 1 unit - \$30.00)
- \$25.00/hr for additional reports (minimum 1 hour charge)

*Management fees cover everything necessary to run your properties, including, but not limited to: paying mortgage, preparing and sending monthly statements and rent collection.

MAINTENANCE FEES:

- General maintenance - \$30.00/hr (minimum 1 hour charge)
- Emergency maintenance - \$50.00/hr (After 8 PM Monday – Friday, all day Saturday and Sunday)

EVICITION NOTICES:

- Delivery of day notice - \$20.00 (tenant charged \$25.00)
- Delivery of final notice – no charge
- File eviction with the courts - \$273.00 (includes attorney and court appearance)
- File writ - \$80.00 (includes court costs)